

Draft Only  
Approval Pending  
**SUMMARY of  
PROCEEDINGS**



**MANAGEMENT AUDIT COMMITTEE**

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**COMMITTEE MEETING INFORMATION**

January 23-24, 2018  
Jonah Business Center, Room L54  
3001 East Pershing Boulevard  
Cheyenne, WY 82001

**COMMITTEE MEMBERS PRESENT**

Representative Michael Madden, Chairman  
Senator John Hastert  
Senator Tara Nethercott  
Senator Paul Barnard  
Representative Dan Kirkbride  
Representative Jerry Obermueller (telephone)  
Representative Charles Pelkey  
Representative Nathan Winters

**COMMITTEE MEMBERS NOT PRESENT**

Senator Dave Kinskey, Vice Chairman  
Senator Charles Scott  
Senator Leland Christensen

**LEGISLATIVE SERVICE OFFICE STAFF**

Joy Hill, Interim Program Evaluation and Research Manager  
Karla Smith, Senior Program Evaluator  
Elizabeth Martineau, Program Evaluator  
Kelley Shepp, Research Analyst  
Jennifer Lockwood, Associate Research Analyst  
Torey Racines, Legislative Counsel

**OTHERS PRESENT AT MEETING**

Please refer to [Appendix 1](#) to review the Committee Sign-in Sheet  
for a list of other individuals who attended the meeting.

*The Committee Meeting Summary of Proceedings (meeting minutes) are prepared by the Legislative Service Office (LSO) and is the official record of the proceedings of a legislative committee meeting. This document does not represent a transcript of the meeting; it is a digest of the meeting and provides a record of official actions taken by the Committee. All meeting materials and handouts provided to the Committee by the Legislative Service Office, public officials, lobbyists, and the public are on file at the Legislative Service Office and are part of the official record of the meeting. An index of these materials is provided at the end of this document. For more information or to review meeting materials, please contact the Legislative Service Office at (307) 777-7881 or by email at [lso@wyoleg.gov](mailto:lso@wyoleg.gov). The Summary of Proceedings for each legislative committee meeting can also be found on the Wyoming Legislature's website at [www.wyoleg.gov](http://www.wyoleg.gov).*

## **EXECUTIVE SUMMARY**

The Management Audit Committee (Committee) met for one and a half days in Cheyenne to discuss the Early Intervention and Education Program (EIEP), Phase 2 evaluation and supplement, the ongoing State Procurement and Leasing Programs evaluation, a scoping paper on the Aquatic Invasive Species Program, and a follow-up report on the 2016 Wyoming Water Development Commission program evaluation. The Committee also discussed the reorganization of the section, and current workloads. The Committee voted to release the EIEP evaluation and Aquatic Invasive Species Program scoping paper on February 9, 2018.

The Committee voted to sponsor the following bill drafts in the upcoming 2018 Budget Session:

- 18LSO-0114 (Amendments to agency plans and new program review)
- 18LSO-0223 (Interfund loan accounts and interest rates)

## **CALL TO ORDER—JANUARY 23, 2018**

Chairman Madden called the meeting to order at 8:00 a.m. The following sections summarize the proceedings of the Committee by topic. See [Appendix 2](#) for the Committee meeting agenda.

## **APPROVAL OF MINUTES**

Minutes from the July 12-13, 2017 Committee meeting were approved without change. See [Appendix 3](#).

## **DISCUSSION OF CHANGES TO THE LEGISLATIVE SERVICE OFFICE'S PROGRAM EVALUATION AND RESEARCH SECTION**

Director Matt Obrecht, LSO, provided a summary of his recommendation to Management Council regarding the Program Evaluation and Research Section. See [Appendix 4](#). The Committee discussed the recommendations and anticipated impact. Director Obrecht expressed that the 2018 interim was an appropriate time to review current Program Evaluation processes and procedures.

## **EXECUTIVE SESSION**

Per W.S. 28-8-107(c), Chairman Madden moved the Committee into executive session at 8:23 a.m. for consideration of the Early Intervention and Education Program, Phase 2 draft evaluation report. The Wyoming Department of Education and the Wyoming Department of Health also provided their responses to the evaluation report during executive session. The Committee then discussed the ongoing State Procurement and Leasing Programs evaluation in executive session.

## **OPEN SESSION**

Chairman Madden moved the Committee into open session at 10:50 a.m.

## **MANAGEMENT AUDIT SUBCOMMITTEE ON PROGRAM EVALUATION'S PROCESS**

The Committee discussed the Management Audit Subcommittee. Chairman Madden noted that the Subcommittee may no longer be necessary because the full Committee would engage in the processes and procedures review during the 2018 interim. The Committee discussed with Director Obrecht, Torey Racines, Legislative Counsel, and Joy Hill, LSO, the possible research and specific areas to review in the coming interim. The Committee requested that LSO Program Evaluation staff provide white papers on the various auditing and evaluation standards for consideration at its next meeting.

### **18LSO-0223 - INTERFUND LOAN ACCOUNTS AND INTEREST RATES**

Torey Racines provided a summary of 18LSO-223 for Committee consideration. See [Appendix 5](#). Treasurer Mark Gordon and Betsy Anderson, State Treasurer's Office, provided additional commentary and explanation to the Committee regarding the bill. In response to Committee discussion, Treasurer Gordon explained that the purpose of the bill was to ensure that when loans are made from these accounts, that the state agency pool or pooled investment accounts received the appropriate amounts, comparable to if those funds had been invested.

No public comment was provided on this topic.

#### ***Committee Action***

Representative Winters moved that the Committee sponsor the bill in the upcoming 2018 Budget Session, seconded by Senator Nethercott. The motion to sponsor 18LSO-114 passed on a roll call vote with all Committee members voting in favor of the motion.

### **EARLY INTERVENTION AND EDUCATION PROGRAM, PHASE 2 EVALUATION REPORT AND SUPPLEMENT**

The Committee heard public testimony and discussed the report with those present.

#### ***Public Comment***

Rebecca Walk, Wyoming Advisory Panel for Students with Disabilities, testified that the Panel had submitted a letter to the Committee in support of release of the report.

Marsha Riley, Region 2 Child Development Center, testified that individuals from her counties, Sheridan and Johnson, were interested in the report and encouraged the Committee to release it.

Lu Kasper, Region 7: Sweetwater County Child Development Center, testified that she and other directors were supportive of the release of the report. In response to Committee questions, Ms. Kasper testified that the Child Find is a federally mandated program for individuals birth through 21 years old. She also noted that while her region has a working relationship with the school districts, they still compete when hiring staff. Finally, she clarified that although Part C is primarily health focused, as the child transition into the Part B program it becomes an educational issue, so it is critical that the programs remain together.

#### ***Committee Action***

Representative Winters moved that the Committee release the Early Intervention and Education Program, Phase 2 Evaluation Report with revised Chapter 3 and supplement, seconded by Senator Nethercott. The motion passed on a roll call vote with all Committee members voting in favor of the motion.

### **FOLLOW-UP TO JANUARY 2016 EVALUATION REPORT ON WYOMING WATER DEVELOPMENT COMMISSION**

Joy Hill, LSO, provided the Committee with information regarding the progress made by the Water Development Office and Commission on recommendations provided in the 2016 Wyoming Water Development Commission evaluation report. See [Appendix 6](#). Executive Director Harry LaBonde and Andrea O'Dell, Wyoming Water Development Office, and Sheridan Little, Wyoming Water Development Commission Chairman, provided updates regarding the implementation and status of the nine

recommendations. Currently, the Office and Commission have implemented eight recommendations and is about to begin the rules making process to implement the final recommendation.

The Committee complimented the Office and Commission for their work on implementing the recommendations and the progress and improvements that they have made.

No public comment was provided on this topic.

### **18LSO-0114 - AMENDMENTS TO AGENCY PLANS AND NEW PROGRAM REVIEW**

Joy Hill and Torey Racines, LSO, provided some background related to the agency plan requirement and previous Committee discussion, then provided a summary of the bill. See [Appendix 7](#). The Committee discussed the bill and the need for the Committee to retain some of its original authority.

No public comment was provided on this topic.

#### ***Committee Action***

Representative Pelkey moved that the Committee sponsor the bill in the upcoming 2018 Budget Session, seconded by Representative Winters. The Committee adopted the following amendments to 18LSO-0114

Pg. 2, line 17 After “shall” insert “also”.

Pg. 2, line 21 Before “on its own” insert “or management audit committee”.

The motion to sponsor 18LSO-114 passed on a roll call vote with all Committee members voting in favor of the motion.

### **MEETING RECESS**

The Committee recessed at 2:45 p.m.

### **CALL TO ORDER—JANUARY 24, 2017**

Chairman Madden called the meeting to order at 8:00 a.m.

### **SCOPING PAPER: GAME & FISH AQUATIC INVASIVE SPECIES PROGRAM**

Karla Smith, LSO, presented the Aquatic Invasive Species Program scoping paper to the Committee. See [Appendix 8](#) and [9](#). Director Scott Talbott, Meredith Wood, and Dirk Miller, Game and Fish Department, testified before the Committee regarding current efforts related to aquatic invasive species in Wyoming. Director Talbott provided information regarding the development of the current program, the Clean, Drain, and Dry initiative, and inspections. He also provided details regarding the presence of aquatic invasive species in surrounding states. Director Talbott emphasized that in addition to dangers aquatic invasive species pose to wildlife and aquatic systems, the real threat is to municipal, agricultural, and industrial operations. Director Talbott testified that as of the 2017 session the program no longer receives general funds, and Decal fees only cover 40% of its operations.

No public comment was provided on this topic.

### **OTHER COMMITTEE BUSINESS**

#### ***Discussion on scoping papers***

Joy Hill, LSO, provided some information regarding scoping topic selection. See [Attachment 10](#) and [11](#). She advised the Committee that with current assignments, Program Evaluation staff could complete one

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#### **MANAGEMENT AUDIT COMMITTEE *Summary of Proceedings***

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new scoping paper for the next meeting. Chairman Madden asked the Committee for possible scoping paper topics. After some discussion, the Committee decided to wait until the end of session to meet and assign a scoping paper topic.

***Additional Information Provided to the Committee***

Senator Scott provided the Committee with comments related to the EIEP, Phase 2 evaluation. See [Appendix 12](#).

Senator Hastert provided the Committee with information related to the EIEP, Phase 2 evaluation. See [Appendix 13](#) and [14](#).

**MEETING ADJOURNMENT**

There being no further business, Chairman Madden adjourned the meeting at 10:00 a.m.

Respectfully Submitted,

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Representative Michael Madden, Chairman

# Committee Meeting Materials Index

Appendix	Agenda Item	Appendix Description	Appendix Provider
1	Committee Sign-In Sheets	Lists meeting attendees	Legislative Service Office
2	Committee Meeting Agenda	Outline of topics the Committee planned to address at the meeting	Legislative Service Office
3	Meeting Minutes	Draft minutes from July 12-13, 2017 committee meeting	Legislative Service Office
4	Program Evaluation Section Changes	White Paper from Director Matt Obrecht	Legislative Service Office
5	Bill Draft	18LSO-0223 (Interfund Loan Accounts and Interest Rates)	Legislative Service Office
6	Wyoming Water Development Commission Follow-up	Wyoming Water Development Commission follow-up memo and agency response	Legislative Service Office
7	Bill Draft	Senate File 39 (18LSO-114) Amendments to agency plans and new program review	Legislative Service Office
8	Scoping Paper	Wyoming Game & Fish Department: Aquatic Invasive Species	Legislative Service Office
9	Scoping Paper	Aquatic Invasive Species Presentation	Legislative Service Office
10	Other Business	Past Scoping and Evaluation Topics List	Legislative Service Office
11	Other Business	Management Audit Committee Scoping Paper Request Form	Legislative Service Office
12	Other Business	Early Intervention and Education Program, Phase 2 Comments	Senator Scott
13	Other Business	2019-2020 Biennium Budget for the Department of Health, Preschool Services	Senator Hastert
14	Other Business	2018 Letter regarding actual count of children enrolled in preschools	Senator Hastert